

**USE ONLY IF YOU ARE ARRIVING BEFORE Sunday, October 6, 2019 OR STAYING AFTER THE CONFERENCE**

**and only after you have completed your conference registration and received your email confirmation.**

## Pre and Post Conference Reservation Extension Request

**EMAIL OR FAX DIRECTLY TO Ocean Edge Resort:**

**Reservations Department**

**Email: [stay@oceanedge.com](mailto:stay@oceanedge.com)**

**Fax: +1-774-323-6331**

I will be attending the upcoming Engineering Conferences International conference

### **Integrated Continuous Biomanufacturing IV October 6-10, 2019**

ECI will reserve my accommodations for the conference period (nights of Sunday, October 6; Monday, October 7; Tuesday, October 8; and Wednesday, October 9); however, I wish to extend my stay for the following additional nights: **(The Ocean Edge Resort will book your requested room nights in the same room category and rate booked for your conference nights with ECI.)**

<input type="checkbox"/> Thursday, October 3	<input type="checkbox"/> Thursday, October 10
<input type="checkbox"/> Friday, October 4	<input type="checkbox"/> Friday, October 11
<input type="checkbox"/> Saturday, October 5	<input type="checkbox"/> Saturday, October 12

# in party: \_\_\_\_\_ Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Printed Name of Conference Attendee: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State & Zip Code: \_\_\_\_\_

Telephone/Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Ocean Edge Resort is a smoke-free property.

Special Needs: \_\_\_\_\_

**IMPORTANT: When your request is received, the Ocean Edge Resort will send you information regarding their secure payment method so that you will be able to send your credit card information for your room deposit. No rooms will be held without a deposit.**

*Please return this form as soon as possible as room availability is not guaranteed.*