

Know Before You Go

Important Information for Enzyme Engineering XXV Participants

(Final program and posters with additional details at www.engconf.org/19ae)

September 15-19, 2019
Whistler Resort
Whistler, British Columbia, Canada

September 9, 2019

To: Participants – Enzyme Engineering XXV
From: Barbara Hickernell, CAE, ECI Executive Director

We are looking forward to your participation at the Enzyme Engineering XXV conference. This note conveys a number of items for your attention.

Entry into Canada

The Canada Border Services Agency (CBSA) requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification, such as a current passport. If you are arriving on a U.S. or international flight, you will need to confirm your identity with CBSA and declare any goods that you are bringing into the country. Persons who have been convicted of any criminal offenses may be inadmissible to Canada. For more information, please visit:

www.canada.ca/en/immigration-refugees-citizenship/services/immigrate-canada/inadmissibility.html.

Visa-exempt foreign nationals need an Electronic Travel Authorization (eTA) to fly to or transit through Canada. Exceptions include U.S. citizens and travelers with a valid Canadian visa. Canadian citizens, including dual citizens and Canadian permanent residents cannot apply for an eTA. For more information, please visit:

www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta/apply.html.

Hotel Information:

Hilton Whistler Resort & Spa

4050 Whistler Way, Whistler, BC, Canada V0N 1B4 -- Tel: + 1-604-932-1982

Conference Sessions:

Whistler Conference Centre,

4010 Whistler Way, Whistler, BC, Canada V8E 1J2 – Tel: +1-604-932-3928

Shuttle Transportation

If you haven't already made your shuttle reservation, please go to the conference website for shuttle reservation information.

Conference App:

During registration, we will have several "App Coaches" available to assist you. They will be wearing baseball caps with "App Coach" written on them. We encourage you to download the app prior to arrival as the most current information will be on the app.

To download the app: <https://guidebook.com/g/eexxv/>

To access the guide via web browser instead of through Guidebook: <http://guidebook.com/guide/160505>

Passphrase for the app: enzymexxv

Once you have logged into the app, you can check-in and connect with others by using the Attendee Check-In & Connect feature listed in the main navigation menu.

Sunday – Hotel check-in – Go directly to the Hilton Hotel for your hotel check-in. If your room is not ready, they will hold your baggage.

Sunday – Conference check-in (at the conference session) and schedule:

16:30 – 18:45	Conference Check-in (Foyer)
18:45 – 19:00	Welcome from the Conference Chairs and ECI Liaison; Overview of the Conference
19:00 – 21:00	Dinner

Reminder: Please wear your conference badge throughout the conference as this identifies you to other conference participants and will also admit you to meals at the conference center.

Meals: The conference fee includes your hotel room for the nights of Sunday, Monday, Tuesday, Wednesday, and Thursday nights (September 15, 16, 17, 18, and 19). Meals included are Sunday dinner, Monday breakfast, lunch and dinner, Tuesday breakfast, lunch and dinner, Wednesday breakfast and boxed lunch, Thursday breakfast, lunch and gala dinner. All meals are at the conference center.

Guests/Accompanying Persons: If you bring a guest at the last moment, you must first see the ECI staff at check-in, pay for your guest, and then give the ECI proof of payment to the hotel. Your guest will then be issued a name badge that must be worn for admittance to meals.

Speakers: Our standard equipment is a Computer Projector and a PC laptop for PowerPoint presentations. Please bring your presentation on a memory stick. [If you plan to use a MAC \(Apple\) laptop for your presentation, please bring the appropriate adapter for the projector.](#) There will be a graduate student assistant (**Mason Xue**) available to make sure your presentation is loaded prior to the session during which you are speaking.

Be sure that you have provided your session chair with a *brief* biography for introductions.

Poster Presentations: Poster sessions will be in Sea to Sky Ballroom B&C. Please remain by your poster during the poster session for questions and discussion. Posters cannot be more than 44.75 inches wide and 48 inches long. Velcro will be provided to hang posters.

Weather: Autumn has come to the mountains. You can expect highs in the low 60s and lows in the mid 40s during the conference period. Bring layered clothing, sunscreen and an umbrella. You may want a sweater or jacket for the conference room. Check www.weather.com before you leave (search Whistler, BC, Canada).

Pre-Conference Arrivals: ECI does not make pre/post conference reservations - that is the responsibility of the participant. There is a pre/post conference registration form on the ECI web site under "Information.". Note that most area hotels are sold out during this period and we would advise you to have a reservation before arriving.

Miscellaneous:

- If you have any special dietary needs (e.g., vegetarian or allergy) that you did not communicate to us when you registered, please be sure to let Kathy know (Kathy@engconfintl.org) immediately so the information can be communicated to the hotel. Note that some requests (kosher, halal), if at all available, may incur an additional cost from the conference center that must be paid by the participant.
- The temperature in the air-conditioned conference room will usually start out on the cool side and then become warmer as the room fills. We recommend that you dress in layers or bring a sweater, jacket or wrap.
- ECI conferences are informal, and we discourage suits and ties. Casual dress is preferred.

- Even though cannabis (marijuana) is legal and regulated in Canada, it remains illegal to take cannabis across Canada's national borders, whether you are entering or leaving Canada. For more information, please see [cannabis \(marijuana\) legalization](#).
- On Wednesday, ECI will electronically send you a conference evaluation/questionnaire. Please complete and return it as your comments will be very useful to ECI and the chairs of future conferences of this series..
- Smoking is not permitted at any conference functions.
- We ask you to turn off (or turn to vibrate) your cell phone during technical sessions.
- Photo and video recording by any device (e.g., cameras, cell phones, laptops, PDAs, watches) is strictly prohibited during the technical sessions, unless the author and ECI have granted prior permission.

We thank the conference chairs, **Huimin Zhao** (University of Illinois at Urbana-Champaign) and **John Wong** (Pfizer). They put in a great deal of effort to produce this excellent program. We also congratulate Huimin who will be awarded the Enzyme Engineering Award on Wednesday.

Jeff Moore will be the ECI technical liaison on site. The site managers are **Tressa D'Ottavio** and **Kathy Chan**.

Should you have any last minute questions, please call ECI at 1-212-514-6760 or email Kathy Chan (Kathy@engconfintl.org). If you will arrive later than anticipated on Sunday, please text Tressa at 1-516-965-4015 so that she can inform the hotel.

We wish you all an intellectually stimulating, productive and enjoyable conference.

Barbara Hickernell, CAE
Executive Director
ECI